

## >>INSTRUCTIONS FOR OBTAINING CONTINUING EDUCATION CREDITS<<

Thank you for your participation in our educational activities. To receive credit for this conference, please go online and complete the attestation form at <http://www.go2certificate.com> to receive the contact hours you deserve. Note: we recommend the use of Chrome for an optimal web experience.

**This activity awards 3.0 contact hours for nurses and 7.5 contact hours for Nebraska Hospital Association professionals. A general statement of participation is available for all other professionals.**

### INSTRUCTIONS:

- Step 1: Go online and visit <http://www.go2certificate.com>
- Step 2: Enter Access Code: **1185-NE19**
- Step 3: Enter Your email address
- Step 4: Click CONFIRM
- Step 5: Select the Sessions you attended by clicking the box to the left of the session title.  
Select each session you attended. You may only select one session per time block.  
Once you select one session is a time block, the others will cross out.
- Step 6: Click CONTINUE.
- Step 7: Complete The Activity Evaluation by using the NEXT buttons. Your input is invaluable.  
At the end of the evaluation, please click the SUBMIT button.
- Step 8: Confirm how you would like your name to appear on the certificate.
- Step 9: Select the box requesting the accreditation(s) you wish to earn. Multiple selections are acceptable.
- Step 10: Click CONFIRM
- Step 11: Confirm your hours of participation. Using the dropdown arrow, professionals should claim only the credit commensurate with the extent of their participation in the activity.
- Step 12: Click CONFIRM.
- Step 13: Click the VIEW button(s) to open and print your certificate(s).  
Once you click the VIEW button you will also have the option to email your certificate to yourself.  
If you are receiving two or more certificates (for multiple accreditations) you may click the Generate Bundled Certificate button and your multiple certificates will be bundled in one PDF.  
  
In addition, your certificate will be hosted on our website and can be accessed as many times as you like using the "Login" option on the main page.

The portal will be active until **November 30, 2019 at 11:59 pm ET**. Please claim your certificate(s) by this date/time. Please note: in future visits the system automatically recognizes your account based on your email address. It will ask you to enter your own created password after you have entered the Access Code and your email address.

**If you are a first-time visitor to Go2Certificate: Complete demographic information and setup a password. Please do so and click the Submit button.** If you are a returning user of Go2Certificate the system will alert you to this fact and request that you enter your password.

Questions? Contact [info@axismeded.com](mailto:info@axismeded.com) for assistance.

